

**Minutes of Duddon and Burton Parish Council
at Duddon, Clotton & District Memorial Hall
on Monday 27th March 2023 at 7.00pm**

PRESENT:

Cllr G Goulbourne - Chairman
Cllr M Lightfoot
Cllr C Cummins
Cllr A Green

Cllr J Warburton
Cllr J Leather, CWaC Ward Councillor
Members of the Public: 3
CLERK: Mrs T Ryall-Harvey (Clerk)

APOLOGIES FOR ABSENCE – Cllr Tonge due to attending another Parish Council meeting.

DECLARATION OF PECUNIARY INTERESTS - No declarations were received.

PUBLIC PARTICIPATION

Cllr Leather reported upon the current CWaC Consultation on the Standardisation of the School Year closing date for comments was 3rd May 2023. Cllr Leather confirmed that he had chased the work agreed following the application from the Parish Council for Neighbourhood Pride and expected the work to be undertaken in April.

Cllr Leather also confirmed that he had received and approved a Kings Coronation grant application from Duddon and Burton Parish Council for the planting of wildflowers.

Cllr Leather went on to thank the Parish Council, as this would be the final time he would attend this meeting as a Ward Councillor, for all the work the current and previous Parish Council have undertaken during his term in office. The Chair thanked Cllr Leather for all the work he had done to represent the area.

Mr Leadbetter provided an update on behalf of the Village Hall, he confirmed that the dog training sessions had been extended and the art club sessions have also, he hoped that the current users would help raise the awareness of the facilities and in-turn bring more bookings. He also reported that following the installation of the new floor in the hall, he had been in touch with the fitter due to the floor starting to rise again in places. .

MINUTES OF THE MEETING

RESOLVED 22/048: That the minutes of the meeting of 23rd January 2023 be confirmed as a correct record and signed by the Chairman.

PLANNING APPLICATIONS

The council noted the Planning Register as circulated at the meeting, dated 17th March 2023 and noted the following application that had been received in since the last meeting:-

23/00451/FUL – 12 New Road, Duddon CW6 0HE – Two storey and part single storey rear extension and front porch - It was confirmed that the Parish Council had no objections to this planning application.

It was noted that the following planning applications had been determined since the last meeting:-

22/01640/FUL – Burton Grant, Burton Road, Burton CW6 0ES – Demolition of existing conservatory, alteration to roof over porch, single storey side and rear extension to include terrace above, alterations to windows and doors, application for rendering and cladding – **Approved**.

22/04216/LDC – 31 Laurel Park, Duddon CW6 0HL – Loft Conversion - **Approved**

ACCOUNTS

Cashbook

RESOLVED 22/049: that the YTD Cashbook dated 14th March 2023 be approved and the Outturn against Budget be noted.

Bank Reconciliation

RESOLVED 22/050 – that Cllr Green signs the Bank Reconciliation and Bank Statements.

Internal Auditor

RESOLVED 22/051 – that Mrs S Irlam be appointed as the Internal Auditor for 2022-23.

Submission of VAT Rebate for 2022-23

RESOLVED 22/052 – that the clerk submit a VAT rebate for 2022-23 for the value £417.20.

Authorisation of Payments

RESOLVED 22/053: that the following income and expenses be approved:-

Income

CWaC – Churchyard Grant Application	£1,530.19
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Expenses

Bank charges for February (Lloyds)	£11.25
Bank charges for February (HSBC)	£6.20
Clerk's Salary for Tax Point 11	£250.27
HMRC payment	£62.60
Clerk's Salary for Tax Point 12	£250.27
HMRC Payment	£62.60
Clerk's Expenses	£91.50
Peter Lightfoot – Hedgecutting	£60.00
Duddon, Clotton & District War Memorial Hall – room hire	£105.00
St Peter's Church Duddon- Churchyard Grant Money	£1,530.19

PARISH COUNCIL MATTERS

Elections

The Clerk reported that the Notice of Elections had been displayed on the website and noticeboard and nomination papers were available from the Clerk and CWaC, the closing date for nominations was no later than 4pm on Tuesday 4th April and submission of nominations were being received in Chester, Ellesmere Port and Winsford by appointment only.

Asset Register

RESOLVED 22/054 to approve the Asset Register for 2023.

Risk Assessment

RESOLVED 22/055 to approve the Risk Assessment as circulated with the Parish Council papers for 2023.

CORRESPONDENCE

Tarporley War Memorial Hospital Trust Update – a Spring Newsletter was provided for councillors information and this was noted.

CWaC Electric Vehicle Charging Infrastructure Strategy – following the recent Electric Vehicle Charging Conference the draft consultation was circulated and noted.

Kings Coronation – The Chairman sought ideas for a Kings Coronation event. Due to the smaller budget available it was discussed that it would not be possible to undertake an event on the same scale as the Queens Jubilee.

It was suggested that the Primary School be contacted to see if they were planning an event.

It was suggested that something be arranged in the Village Hall on Monday 8th May.

It was suggested that Clotton Hoofield Parish Council be contacted to see if they would also like to join in on the preparations.

Suggestions were provided of :- Tea and Cake in Village Hall - ask the community for cake donations
Kids sports day type events with prizes/medals.
Maybe book the Reptiles on Rearing for the kids again.

It was suggested that the following advertising methods should be considered:- Posters, mention the event at the next community quiz.

ACTIONS: Clerk to contact Duddon Primary School to check if they are planning a Coronation Event or if the PTFA would like to assist in the organising of an event?

Clerk to contact Clotton Hoofield Parish Council to see if they wanted to join in with the preparations.

DATE OF NEXT MEETING

The next meeting of Duddon and Burton Parish Council would be held on Thursday 11th May 2023 at 7.00pm at Duddon Village Hall.

Meeting finished: 19.26