

**Minutes of the Duddon and Burton Parish Council Meeting
at Duddon, Clotton & District Memorial Hall
on Monday 24th July 2023 at 7.00pm**

PRESENT:

Cllr G Goulbourne - Chairman
Cllr M Lightfoot
Cllr C Cummins
Cllr A Green

Cllr K Warburton
Cllr Tom Cooper (Ward Councillor)
Members of the Public: 1
CLERK: Mrs T Ryall-Harvey (Clerk)

APOLOGIES FOR ABSENCE – No apologies were received.

DECLARATION OF PECUNIARY INTERESTS - No declarations were received.

PUBLIC PARTICIPATION

Mr Leadbetter reported following the AGM of the Duddon, Clotton and District Memorial Hall when he had indicated his wishes to resign, 300 notes had been distributed around the villages of Duddon, Clotton and Burton, following this a number of people have been in contact and are interested in joining the Village Hall Committee. Mr Leadbetter also confirmed that he was in touch with the flooring company about the fault in the village hall floor. Mr Leadbetter reported that there are currently five allotments and they are all filled.

MINUTES OF THE MEETING

RESOLVED 23/016: That the minutes of the meeting of 11th May 2023 be confirmed as a correct record and signed by the Chairman outside of the meeting.

PLANNING APPLICATIONS

The council noted the Planning Register as circulated at the meeting, dated 19th July 2023 and noted the following application that had been received in since the last meeting:-

23/01619/OUT – Land Adjacent to Duddon Hall, Tarporley Road, Tarvin, Chester – Land adj to Duddon Hall, Tarporley Road, Tarvin - It was confirmed that the Parish Council had no objections to this planning consultation.

23/01609/AGR - Land Adjacent to Duddon Hall, Tarporley Road, Tarvin, Chester – Land adj to Duddon Hall, Tarporley Road, Tarvin. It was noted that the Parish Council had not been consulted on this.

23/01869/FUL – Chestnut Grove, Tarporley Road, Duddon CW6 0HA – Modification of rear windows and side windows to existing garage, to facilitate the use as a home office/ancillary room. It was noted that the Parish Council had no objections to this planning consultation.

It was noted that the following planning applications had been determined since the last meeting:-

23/00451/FUL – 12 New Road, Duddon, Chester CW6 0HE – Tow storey and part single storey rear extension and front porch - **Approved**.

Response from CWaC – following the Parish Council receiving concerns from residents on the removal of trees and hedges on land adjacent to 12 New Road, Duddon, CWaC Planning Enforcement Team confirmed that there was nothing they were able to do about this as the site is not in a conservation area and the original permission for this state did not require the trees to be retained. The Enforcement Team have however notified the Forestry Commission about the removal as a felling licence may have been required. The Planning Enforcement Team have also requested that the developer comply with HSE Safety Requirements on the site.

ACCOUNTS

Cashbook

RESOLVED 23/016: that the YTD Cashbook dated 19th July 2023 be approved and the Outturn against Budget be noted.

Bank Reconciliation

RESOLVED 23/017: that Cllr Green signs the Bank Reconciliation and Bank Statements.

Clerk's Subscription to Local Councils Direct

RESOLVED 23/018: that the Parish Council approve contributing towards the Clerk's subscription to Local Council's Direct at a cost of £110 split between five Parish Council's, therefore costing this Parish Council £22.00

Poppy Wreath for Remembrance Sunday

RESOLVED 23/018: that the Parish Council purchase a Poppy Wreath and 10 Lamppost Poppies for Remembrance Sunday.

Authorisation of Payments

RESOLVED 23/019: that the following income and expenses be approved:-

Income

Bank Interest	£10.85, £12.28 & £13.11
Clotton Hoofield Parish Council (contribution towards Kings Coronation event)	£389.39
VAT Rebate	£425.63

Expenses

Duddon, Clotton & District War Memorial Hall (Reimbursement for Kings Coronation Event)	£993.78
Clerk's Salary for Tax Point 3	£250.27
HMRC payment	£62.60
Clerk's Salary for Tax Point 4	£250.27
HMRC Payment	£62.60
Clerk's Expenses	£146.14
Shires Accountancy (1/2 yearly Payroll Services upfront)	£61.20

THE COMMUNITY

Following the Playground Equipment Safety Inspection, it was reported that the bushes in the swings had now been replaced. Fencing has been replaced. The Clerk had also met with HAGS about providing quotes to replace the netting on two of the playground activities and received a quote of £2,841.00 and also providing costings to replacement these two items with alternative play equipment. The Clerk was waiting on receiving the quotes on the replacement items.

Duddon, Clotton and District War Memorial Hall – discussed under public participation.

Community Events: It was reported that the following events had been organised for the Community:-
18th November Christmas Wreath Making event for volunteers from the village – the Parish Council would be looking for around 15 volunteers to assist in this activity.
2nd October – Duddon Primary School (year 6) is working with the Twigtwister to create Willow Remembrance Poppies to decorate the fence at the Memorial Hall and Primary School.

Both of these events will be funded by the Parish Council following the grant received from United Utilities.

CORRESPONDENCE

Police and Crime Commissioner – tackling waste crime – was received, circulated around the Parish Council and noted.

Police and Crime Commissioner 6 Month Review – was received, circulated around the Parish Council and noted.

Police and Crime Commissioner meeting with Cheshire West Town and Parish Councils – the meeting took place on 27th June and the notes of the meeting were circulated and noted by Parish Councillors.

Cheshire West and Chester – Appointment of Chief Executive – it was reported that Delyth Curtis has been proposed to replace Andrew Lewis as the Chief Executive of Cheshire West and Chester Council.

Ultrafast Fiber to the Community – an update in relation to the installation of the Ultrafast Fiber to the area was received, circulated around the Parish Council and noted.

United Utilities Pipeline – an update in regard to the installation of the new pipeline between Utkinton and Tarvin was received in writing and noted at the meeting.

Tarporley War Memorial Hospital a notice was circulated highlighting Defibrillator Training that the Memorial Hospital had planned and encouraged residents to attend.

ACTION: Look to see what grants are available to fund a defibrillator.

Message from Clotton Hoofield Parish Council – a email from Clotton Hoofield Parish Council with regards to the lack of defibrillators in the area was noted and it was agreed to look to see what grants are available.

DATE OF NEXT MEETING

The next meeting of Duddon and Burton Parish Council would be held on Monday 18th September 2023 at 7.00pm at Duddon Clotton and District Memorial Hall.

Meeting finished: 19.45

