

**Minutes of Duddon and Burton Parish Council Meeting
at Duddon, Clotton & District Memorial Hall on Monday 23rd September 2024 at 7.00pm**

PRESENT:

Cllr C Cummins

Cllr G Goulbourne - Chairman

Cllr A Green

Cllr M Lightfoot

Cllr K Warburton

Cllr T Cooper – Ward Councillor

Members of the Public: 0

CLERK: Mrs T Ryall-Harvey

APOLOGIES FOR ABSENCE – Apologies were received and accepted from Cllr E Lush – Ward Councillor

DECLARATION OF PECUNIARY INTERESTS - No declarations were received.

PUBLIC PARTICIPATION

Cllr Cooper reported concerns he had received from residents relating to issues on A51. He reported that he had received limited support from Cheshire West and Chester Council in relation to these concerns and therefore had been speaking to the local Member of Parliament, Alphra Brandreth. Cllr Cooper reported that he was hoping to be able to run a survey of residents in Duddon and Clotton to find their views in relation to the existing speed limits, if residents believe that the speed limits were complied to and if they believe the speed limits should be reduced. Cllr Cooper hoped to be able to undertake this survey in November with a view to using the results to seek funding from national level to improve the A51. The Parish Council welcomed this work and confirmed if there was anything that they could do to support this they would be happy to do so.

MINUTES OF THE MEETING

RESOLVED 24/021: That the minutes of the meeting held on 22nd July 2024 be confirmed as a correct record and signed by the Chairman.

PLANNING APPLICATIONS

The council noted the Planning Register as circulated at the meeting, dated 16th September 2024 and it was noted that no planning applications had been received since the last meeting.

It was reported that the following planning application had been determined by Cheshire West and Chester Council since the last meeting:-

24/00825/LDC – Honeysuckle Farmhouse, Burton Road, Bruen Stapleford CW6 0ES – the application seeks lawful confirmation that the change of use of Honeysuckle Farmhouse from residential to a holiday let is lawful – *refused*.

It was also noted that the enforcement matter (reference EN578557156) Burton Farm, Burton Chester CW6 0ER reported in January 2024 had now been assigned an Enforcement Officer and would be investigated.

ACCOUNTS

Cashbook

RESOLVED 24/022: that the YTD Cashbook dated 16th September 2024 be approved and the Outturn against Budget be noted.

Bank Reconciliation

RESOLVED 24/023: that Cllr Green signs the Bank Reconciliation and Bank Statements.

Authorisation of Payments

RESOLVED 24/024: that the following income and expenses be approved:-

Income received since the last meeting for noting:		Gross Amount		Comment	
09/08/2024	Lloyds Bank	£9.40		Bank Interest	
09/09/2024	Lloyds Bank	£8.08		Bank Interest	
27/07/2024	Skiptons	£29.84		Compound Interest	
27/08/2024	Skiptons	£30.93		Compound Interest	
Payments made since the last meeting for approval					
Date	Payable to	Net Amount	VAT	Gross Amount	Comment
18/06/2024	Bank Charges	£7.00	£0.00	£7.00	Bank Charges
19/07/2024	Bank Charges	£7.00	£0.00	£7.00	Bank Charges
19/08/2024	Bank Charges	£7.00	£0.00	£7.00	Bank Charges
17/09/2024	Bank Charges	£7.00	£0.00	£7.00	Bank Charges
25/08/2024	Mrs T Ryall-Harvey	£264.20	£0.00	£264.20	Clerk's Salary Tax Month 5
29/08/2024	HMRC PAYE	£66.00	£0.00	£66.00	Tax Month 5
13/09/2024	Linux Internet	£47.88	£9.58	£57.46	Annual Cloud Hosting of Website
13/09/2024	Morral Play Services	£95.00	£19.00	£114.00	Playground Inspection Fees for 23 & 24
Payments not yet made for approval					
Payable to		Net Amount	VAT	Gross Amount	Comment
Mrs T Ryall-Harvey		£33.70	£0.00	£33.70	Clerk's Expenses
HMRC		£66.00	£0.00	£66.00	PAYE for Tax Month 6
Mrs T Ryall-Harvey		£264.20	£0.00	£264.20	Salary Tax Month 6

THE COMMUNITY

It was reported that following the Annual Inspection of the Playground Equipment a quote from Northwich Town Council for the rust/corrosion treatment of the yellow climbing frame and the net climbers and tunnel had been sought.

Northwich Town Council had submitted a quote to rub down and paint yellow climbing frame & Rub Down and Paint Tunnel and web frame of £390.

It was therefore proposed by Cllr Goulbourne and seconded by Cllr Warburton and unanimously **RESOLVED 24/025** to proceed with this work.

CORRESPONDENCE

Tarporley War Memorial Hospital Trust – the Big Listening Event information was circulated around the meeting and noted.

Cheshire West and Chester Council's Design Code Consultation – it was reported to the meeting that Cheshire West and Chester Council were currently conducting a Design Code Consultation, this was noted.

Cheshire Sandstone Ridge On-line Survey – the information relating to an online survey being undertaken about the Sandstone Ridge was circulated and noted at the meeting.

Proposed Defibrillator at Duddon War Memorial Hall – it was reported that the Chairman of the War Memorial Hall had emailed in with regards to them looking to secure funding to install a Defibrillator at the Duddon War Memorial Hall. It was reported that they had been successful in securing a match-funded grant for a defibrillator a case, which would cost £750 and £200 for installation. Cllr Goulbourne confirmed that the School House Trust had agreed to contribute £200, and the Tarvin Youth Football Team had agreed to contribute a further £200. Cllr Cooper agreed to support via his members budget the remaining £550 towards this project.

ACTION: Clerk to oversee and apply on behalf of the War Memorial Hall if requested, the application of the Ward Members Grant funding.

PARISH COUNCIL MATTERS

Action Plan – the 2024-25 Action Plan was reviewed, and it was agreed that this should role forward to create the 2025-26 Action Plan with items 13 and 16 on the Action Plan being removed.

ACTION: It was also suggested that a quote be sought to rotovate and reseed the wildflowers in Duddon.

Local Council Award Scheme – the Clerk provided the Council with an update following it's application for the Foundation Local Council Award and confirmed that they were now in receipt of this.

DATE OF NEXT MEETING

The next meeting of Duddon and Burton Parish Council would be held on Monday 25th November at 7.00pm in the Duddon Clotton and District Memorial Hall.

Meeting finished: 19.26

Signed:



Dated: 25-11-24