

DUDDON AND BURTON PARISH COUNCIL

Action Plan 2025-26

	Issue	Action	Lead	Resource Implications	Timescales
Crime & Community Safety					
1.	Crime & Community Safety	- Monitor PCSO Newsletters and raise issues with PCSO - Develop relationship with PCSO encourage attendance at PC Meetings.	All Parish Councillors Clerk	NIL NIL	Regular and frequent monitoring Bi-monthly
Events & Activities					
2.	Remembrance	Poppy Wreath Put Lamp-post Poppies and Willow-Poppies Up	Chairman Clerk	£30 Purchase of Poppy Wreath NIL	October-November October
3.	Festive Decorations	Festive Wreaths – put up Wreaths around village	Chairman/PC	NIL	December
Communication					
4.	Communication of Parish Council activities	Include information of Parish Council meetings, vacancies and other important information on Noticeboards PC Website	Clerk Clerk	NIL NIL	Bi-Monthly Bi-monthly
Environment					
5.	Street Furniture	Undertake Audit of all PC Assets and establish any maintenance requirements	Chairman	£150	Annually
6.	Playground Equipment	- Undertake Annual Inspection. - Undertake any maintenance required.	Externally Parish Council	£60 £250	Annually As required
7.	Wildflowers	Reseed Wildflower Area on junction of Back Lane and Willington Road	Externally	NIL – CWaC will reseed in 2025.	Review and assess if to continue with wildflowers in November 2025

Planning, Enforcement & Neighbourhood Plan					
8.	Planning Applications	Circulate all planning applications to Parish Councillors Agree responses in support/neutral or objecting. Submit comments to Planning Department	Clerk Parish Council Clerk	NIL	As and when required.
9.	Enforcement Issues	Report Enforcement Issues brought to the Parish Council's attention to CWaC and monitor.	All Councillors /Clerk	NIL	As and when required.

Highways					
10.	Potholes and Highways/signs Damage	Report all potholes and highways/signs damage issues brought to the parish council's attention to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.
11	Gullies, Gutters, Grid & Ditches	Monitor and report any blocked gullies, gutters, grids & Ditches	All Councillors & Residents	NIL	Monthly review
12.	Highways Weeding	Report all highways weeding issues brought to the parish council's attention to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.
13.	Weeds (Footpaths and Gutters)	As above however also arrange for twice yearly sweep of footpaths and gutters to clear weeds	Clerk	£1,500	Bi-annually

Footpaths					
14.	Footpath Accessibility	Report all footpath accessibility issues brought to the parish council's attention to CWaC and monitor.	All Councillors/ Clerk	NIL	As and when required.

Parish Council					
15.	Training	Identify any training needs of Clerk & Parish Councillors.	Councillors/ Clerk	£200	As and when required
16.	Parish Meeting	Organise Annual Parish Meeting to allow groups within the Parish to report activities that have been carried out to the Parish Council	Chairman/ Clerk	NIL	March