

**Minutes of Duddon and Burton Parish Council Meeting
at Duddon St Peters Primary School, on Wednesday 18th June 2025 at 7.00pm**

PRESENT:

Cllr C Cummins
Cllr G Goulbourne - Chair
Cllr A Green
Cllr M Lightfoot
Cllr K Warburton

Members of the Public: 3
CLERK: Mrs T Ryall-Harvey

APOLOGIES FOR ABSENCE – No apologies were received.

DECLARATION OF PECUNIARY INTERESTS - No declarations were received.

PUBLIC PARTICIPATION

PLANNING

It was reported that the following planning application had been received since the last meeting:- 25/01200/OUT – Land South of A51 Tarporley Road Duddon, the Managing Director of Grimster Developments and the Masterplanner were in attendance at the meeting and highlighted that the outline planning application had been submitted to take into account maintaining the majority of the current trees and hedgerows around the site, there was a mixture of semi-detached and detached properties with a proposal for 8 affordable houses out of the 27 proposed houses. Access to the properties was through one access point on the straightest part of the A51 in between the two bus laybys, a detailed access report had been submitted with the outline planning permissions, to answer any questions raised by the Parish Council in relation to this application. The required 10% biodiversity requirement could be achieved within the site the developers were aware that this was proposed on 'open countryside' and the area was a local service centre not a key service centre.

The Parish Councillors thanked the representatives for their time and they left the meeting.

One member of the public joined the meeting.

The Parish Councillors discussed the application and unanimously agreed to submit the following comments to Cheshire West and Chester Council:-

The Parish Councillors identified that the current residents live in a village and they would like to keep the village feel, their concern was that the site was situated on the opposite side of the road to the majority of the village and there was limited housing on that side of the A51, they felt this may segregate this housing estate. The Parish Councillors had concern about the vehicle access point that came out onto the A51 from the land south of A51 Tarporley Road and hoped that Highways would assess this for vehicle and pedestrian access.

The Parish Council identified the benefit towards the Primary School.

The Parish Council also shared concern about if the current infrastructure (ie United Utilities) could cope with the additional need placed should this development move forward.

The Parish Council asked that if the application were successful if the developers would look to provide funding to support the existing facilities/amenities within the Duddon.

The council noted the Planning Register as circulated at the meeting, dated 11th June 2025.

MINUTES OF THE MEETING

RESOLVED 25/019: That the minutes of the meeting held on 19th May 2025 be confirmed as a correct record and signed by the Chairman.

PARISH COUNCIL BUSINESS

Policies

The Clerk reported that updated policies for Complaints, Disciplinary, Grievance and Reserves had been circulated prior to the meeting and it was **RESOLVED 25/020** unanimously to adopt these revised policies.

ACCOUNTS

Cashbook

RESOLVED 25/021: that the YTD Cashbook dated 11th June 2025 be approved and the Outturn against Budget be noted.

Bank Reconciliation

RESOLVED 25/022: that Cllr Goulbourne signs the Bank Reconciliation and Bank Statements.

Remembrance Sunday

RESOLVED 25/023: that 1 x Poppy Wreath at a cost of £20.

Authorisation of Payments

RESOLVED 25/024: that the following income and expenses be approved:-

Income received since the last meeting for noting:				Gross Amount	Comment
09/06/2025	Lloyds Bank			£6.38	Bank Interest
24/05/2025	Skiptons			£24.43	Compound Interest
Payments made since the last meeting for approval					
Date	Payable to	Net Amount	VAT	Gross Amount	Comment
19/05/2025	Bank Charges	£8.50	£0.00	£8.50	Bank Charges
Payments not yet made for approval					
Payable to		Net Amount	VAT	Gross Amount	Comment
HMRC PAYE		£69.60	0	£69.60	Tax Month 3
Mrs T Ryall-Harvey		£278.38	£0.00	£278.38	Clerk's Salary Tax Month 3
Mrs T Ryall-Harvey		£56.67		£56.67	Clerk's Expenses

ENVIRONMENT

Playground

A resident reported to the Parish Council that there was a small group of residents who were keen to see the play area in Duddon developed. The resident asked if the whole 'green space' could be developed. The Parish Council confirmed that they currently only had responsibility for the play area and Cheshire West and Chester had responsibility for the remaining green space. If the residents wanted the Parish Council to explore the possibility of taking on responsibility for the whole area this would have financial implications.

The resident reported that the group were interested in replacing the fence around the play area, the Parish Council asked for confirmation as to if the group of residents would then be taking on the liability and insurance of the fence. The Parish Council believed that further conversations were warranted to gain a better understanding of what the group were looking to achieve and how the group could best achieve this. It was proposed that the group should either send a representative to the Parish Council meetings to provide an update or provide a written report/proposal for the Parish Council to consider.

CORRESPONDENCE

A Parish Councillor sought clarification on a planning matter regarding Well House Farm, they asked if once a planning application has started does it need to be completed within a set period of time.

ACTION: The Clerk undertook to seek advice from the Cheshire West and Chester's Planning Department.

DATE OF NEXT MEETING

The next meeting of Duddon and Burton Parish Council would be held on Monday 22nd September 2025 at 7.00pm in the Duddon Clotton and District Memorial Hall.

Meeting finished: 19.57

Signed:..... Dated: 22-9-25