

MEETING OF DUDDON AND BURTON PARISH COUNCIL

To the Members of Duddon and Burton Parish Council: You are hereby summoned to attend the next Parish Council Meeting on Monday 26th January 2025 at 7.00pm to be held at Duddon, Clotton and District War Memorial Hall, for the transaction of the business set out below.

Signed *Trudy Ryall-Harvey*, Clerk
20/01/2026
duddonandburtonparishcouncil@gmail.com
07784 486 767

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

AGENDA

1.	APOLOGIES	To receive any apologies and reason for absence.
2.	DECLARATIONS OF INTEREST	Members to declare any interest under the following categories: pecuniary, outside body and family, friend or close associate.
3.	UNITED UTILITIES UPDATE	To receive a report from Emma Birch, Area Engagement Lead for Cheshire, United Utilities on the Duddon Wastewater Treatment works project.
4.	EXTERNAL MATTER	To receive a verbal report from Ward Councillor Tom Cooper in relation to speeding in the area.
5.	PUBLIC PARTICIPATION	When members of the public may comment or raise questions regarding matters affecting the Parish. (max of 3 mins per person without prior agreement with Chair and for a maximum of 20 mins in total.) <i>This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking questions, raising concerns or making comments on matters affecting Duddon and Burton. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.</i> <i>N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119</i>
6.	ACCEPTANCE OF MINUTES	To approve and sign the minutes of the Parish Council meeting held on 24 th November 2025.
7.	PLANNING	- To note planning applications as listed on the planning register, including comments submitted since the last meeting and enforcement matters. - To note any planning applications received since the agenda has been distributed
8.	ACCOUNTS	1. To note the Budget v Outturn Sheet and accept the Cash Book 2. To approve the Bank Reconciliation against Cashbook YTD. 3. To approve the submission of the Churchyard Grant Application to CWaC for 2025. 4. To approve payments made and income received since last meeting.
9.	ENVIRONMENT	1. Playground – to receive an update on any maintenance to be undertaken to the Playground Equipment.
10.	PARISH COUNCIL MATTERS	1. To seek approval of the Parish Council budget for 2026-27 2. To agree the Parish Precept request for 2026-27. 3. To agree the training schedule for the clerk for January – July 2026. 4. Parish Meeting – to discuss and schedule a Parish Meeting for 2026.
11.	CORRESPONDENCE	- Cheshire Date 30th March 2026 – Theme this year is Made in Cheshire – is there anything the Parish Council would like to submit to celebrate the success of the local councils? - Thinking Ahead Survey – to consider the survey circulated from CHALC and agree how the Parish Council wishes to respond. - Joint Parish Council meeting with Police Beat Officer Steve Harrison on a quarterly basis and to agree if the Parish Council wishes to participate. - Peak Cluster – to review the information shared from the Peak Cluster Team and agree any steps the Parish Council wishes to take. - Any other correspondence received since the last PC Meeting.
	DATE OF NEXT MEETING	The next meeting will take place on Monday 3 rd March 2026 at 7.00pm in Duddon, Clotton and District War Memorial Hall.

**Minutes of Duddon and Burton Parish Council Meeting held on Monday 24th November 2025
at Duddon, Clotton and District War Memorial Hall at 7.00pm**

PRESENT:

Cllr C Cummins

Cllr G Goulbourne - Chair

Cllr A Green

Cllr K Warburton

Members of the Public: 1

CLERK: Mrs T Ryall-Harvey

APOLOGIES FOR ABSENCE – Apologies were received and accepted from Mr M Lightfoot and Cllr T Cooper (Ward Councillor) due to prior commitments.

Cllr Cooper confirmed that he had correspondence with a resident about speeding concerns and would welcome the chance to discuss them further at the next PC meeting.

ACTION: Let Cllr Cooper know when the next Parish Council meeting is.

DECLARATION OF PECUNIARY INTERESTS - No declarations were received.

PUBLIC PARTICIPATION.

A resident representing the Duddon, Clotton and District War Memorial Hall reported that new lights have been installed in the hall successfully, and the electrician is preparing a quote to update the lights in the toilets. The village hall is having a coffee morning on Friday 28th November between 10.30am to 12.30am to offer the older residents the opportunity to get together.

It was also reported that the Village Hall was holding its annual Christmas Quiz on 12th December at 8.00pm.

MINUTES OF THE MEETING

RESOLVED 25/031: That the minutes of the meeting held on 22nd September 2025 be confirmed as a correct record and signed by the Chairman.

PARISH COUNCIL BUSINESS

Action Plan - the 2026-27 Action Plan was reviewed, and it was **RESOLVED 25/032** that this should be adopted.

It was reported that CWaC's road sweeper had been sighted in the village in November and the Parish Councillors felt that the area looked much tidier – it was also noted that the footpaths had swept of leaves.

ACTION: Email CWaC and thank them for coming and carrying out the recent sweep – can they confirm when they will be visiting again.

Budget requirements for 2026-27

It was suggested that the following activities along with the items included in the Annual Plan should be included within the budget for 2026-27:-

- £500 towards Community Event for 2026-27.

ACTION: Cllr Cummins and Cllr Goulbourne to look to see if the rope tunnel could be turned round rather than replacing for 2026-27.

PLANNING

The council noted the Planning Register as circulated at the meeting, dated 13th November 2025.

ACTION: It was requested that the Clerk email Cllr Cooper a copy of the planning register and ask why no determinations for applications submitted in 2025 have been completed and ask him to raise this with CWaC and report back at the next Parish Council meeting.

It was reported that the following planning application had been received since the last meeting:-

25/02695/LBC – 3 Burton Hall Barns, Burton Road, Burton CW6 0ER – Repair and refurbishment of The Dairy rear extension – part of no. 3 Burton Hall Barns (Retrospective) – Parish Council had **no objections** to this application.

25/02697/FUL - 3 Burton Hall Barns, Burton Road, Burton CW6 0ER – Repair and refurbishment of The Dairy rear extension – part of no. 3 Burton Hall Barns (Retrospective) – the Parish Council had **no objections** to this application.

25/02820/FUL – The Green, Back Lane, Duddon CW6 0EY – Glazed link extension between main dwelling and annexe, alternations to driveway – the Parish Council has **no objections** to this application.

25/02821/LBC - The Green, Back Lane, Duddon CW6 0EY – Glazed link extension between main dwelling and annexe, alternations to driveway – the Parish Council has **no objections** to this application.

It was noted that the following planning applications had received a determination since the last meeting:-

24/02297/FUL – Duddon Mill House, Mill Lane, Duddon CW6 0HA – Demolition of the existing dwelling and outbuildings or the erection of a replacement dwelling – approved.

ACCOUNTS

Cashbook

RESOLVED 25/033: that the YTD Cashbook dated 13th November 2025 be approved and the Outturn against Budget be noted.

Bank Reconciliation

RESOLVED 25/034: that Cllr Cummins signs the Bank Reconciliation and Bank Statements.

Authorisation of Payments

RESOLVED 25/035: that the following income and expenses be approved:-

Income received since the last meeting for noting:				Gross Amount	Comment
09/10/2025	Interest (Gross)			£4.74	Bank Interest
10/11/2025	Interest (Gross)			£5.05	Bank Interest
27/09/2025	Int Compound			£21.08	Skiptons Interest
27/10/2025	Int Compound			£20.13	Skiptons Interest
Date	Payable to	Net Amount	VAT	Gross Amount	Comment
20/10/2025	Bank Charges	£8.50	£0.00	£8.50	Bank Charges
20/11/2025	Bank Charges	£8.50	£0.00	£8.50	Bank Charges
09/10/2025	PQR Limited	£97.50	£19.50	£117.00	Payroll Services for Months 7 to 12
27/10/2025	Mrs T Ryall-Harvey	£278.38	£0.00	£278.38	Clerk's Salary Tax Month 7
25/11/2025	Mrs T Ryall-Harvey	£287.35	£0.00	£287.32	Clerk's Salary Tax Month 8
14/11/2025	PQR Limited	£17.50	£3.50	£21.00	Backpay adjustment calculation

Payments not yet made for approval				
Payable to	Net Amount	VAT	Gross Amount	Comment
Mrs T Ryall-Harvey	£49.51	£3.33	£52.84	Clerk's Expenses

ENVIRONMENT

Playground – Clerk confirmed she had asked for the ROSPA Inspection to be carried out and a report made available to a future meeting.

ACTION: The Clerk undertook to chase to see when the ROSPA Inspection would be carried out.

CORRESPONDENCE

Proposed meeting with CWaC Head of Planning – it was noted a meeting had been arranged with local Parish Council and the Head of Planning for Cheshire West and Chester Council on 9th February 2026 at 7.00pm if any Parish Councillors wished to attend.

Police Crime Commissioner Proposed Budget Proposals letter was reported to have been received since the last meeting and was available for Parish Councillors should they be interested in viewing it.

PCC Dan Price Update on Government Announcement Regarding PCC Role letter was reported to have been received since the last meeting and was available for Parish Councillors should they be interested in viewing it.

United Utilities – Improvements at Duddon Wastewater Treatment Works letter circulated to all residents about the proposed plans to improve the standard of wastewater treatment at Duddon WwTW and help deal with the treatment of sewage and wastewater in the local area. The letter outlined how the investigation work on the Duddon site may affect the local residents.

DATE OF NEXT MEETING

The next meeting of Duddon and Burton Parish Council would be held on Monday 26th January 2026 at 7.00pm in the Duddon Clotton and District Memorial Hall.

Tony sends his apologies for January meeting.

Meeting finished: 19.45

Signed:..... Dated:

Duddon and Burton Parish Council Planning Register 2023-24

Received	Number	Location	Description	PC Response	Result
Thu 18 May 2023	23/01619/OUT	Land Adj To Duddon Hall Tarpoley Road Tarvin Chester	Land Adj To Duddon Hall Tarpoley Road Tarvin Chester	No objections	Awaiting decision

Duddon and Burton Parish Council Planning Register 2025-26

Received	Number	Location	Description	PC Response	Result
Wed 7 May 2025	24/03157/FUL	Honeysuckle Farmhouse Burton Road Bruen Stapleford Chester CW6 0ES	Retrospective change of use from a residential annex to a holiday let, alterations to doors and windows.	No objections	Approved
Fri 11 Apr 2025	25/01200/OUT	Land To The South of A51 Tarpoley Road Duddon Chester	Erection of up to 27 no. dwellings (C3) and associated infrastructure works including access, landscape, drainage and retention of an existing public right of way	Response submitted 19-06-2025	
Mon 07 Jul 2025	25/02077/FUL	The Willows 4 Duddon Hall Barns Tarpoley Road Duddon Chester CW6 0HZ	Single storey front extension and porch	No objections	
Fri 22 Aug 2025	25/02695/LBC	3 Burton Hall Barns Burton Road Burton Chester CW6 0ER	Repair and refurbishment of The Dairy rear extension - part of no.3 Burton Hall Barns (retrospective)	No objections	Approved
Fri 22 Aug 2025	25/02694/FUL	3 Burton Hall Barns Burton Road Burton Chester CW6 0ER	Repair and refurbishment of The Dairy rear extension - part of no.3 Burton Hall Barns (retrospective)	No objections	Approved
Mon 08 Sep 2025	25/02820/FUL	The Green Back Lane Duddon Chester CW6 0EY	Glazed link extension between main dwelling and annexe, alterations to driveway	No objections	Approved
Mon 08 Sep 2025	25/02821/LBC	The Green Back Lane Duddon Chester CW6 0EY	Glazed link extension between main dwelling and annexe, alterations to driveway	No objections	Approved
Thu 06 Nov 2025	25/03494/FUL	The Old Bakery Tarpoley Road Duddon Chester CW6 0EW	Conversion and rebuilding of attached outbuilding into ancillary accommodation to include rooflights and flue	No objections	
Thu 08 Jan 2026	26/00080/PIP	Land At Willington Road Duddon Chester	Permission in principal for 1-5 dwellings		

AGR – Agricultural application
 CAT – Conservation area tree
 FUL – Full application
 LBC – Listed building consent
 PDQ – Agricultural Buildings to Dwelling Houses
 REF - Appeal
 S73 – Minor material amendments
 LDC – Lawful Development Certificate
 TPO – Tree Preservation Order

Trudy Ryall-Harvey
 18-01-2026

Duddon and Burton Parish Council																Outturn 2025-26												18/01/2026	
Budget Element			Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Actual 2025-26	Budget 2025-26	Variance	Commentary											
EXPENDITURE																													
People																													
Staff Costs			348	348	348	278	278	554	287	287	503	417	417	417	4,483	4,514	-31	Costs include VAT											
Professional service																													
Insurance				500											500	1,100	-600	3 year fixed cost deal until May 2025											
Internal Audit				57											57	60	-3												
External Audit															0	0	0	No external Audit required for 2023-24											
Payroll				72					117	21					210	210	0												
General Services																													
Website								86							86	60	26												
Election															0	0	0	No election in 2025											
Bank Service Charge			9	9	9	9	9	9	9	9	9	9	9	9	102	84	18												
Village Hall Room Hire														120	120	0													
Admin.																													
Membership/Subscriptions			60	175								40			275	283	-8	E162 - CHALC											
Expenses				64	57			113		33		70		75	411	450	-39	E40 - SLCC											
Training												50			50	200	-150	E8 - Mid Cheshire Footpath Society											
Data Protection fee				47											47	35	12	Clerk expenses											
Grants																		Move to Direct Direct for 2024											
Churchyard Grant (Supplied by CWaC)			652												652	1,600	-948												
Other Grants				500											500	500	0												
Projects																													
Village Enhancements										20				250	270	295	-25	E30 for Poppy Wreath											
Village Maintenance							480						150		630	1,200	-570	E15 for Lams-nort Pines											
Community Events															0	500	-500	E450 x 2 - Cleaning Gutters of Weeds on Back Lane and Willington Road											
Playground Annual Inspection & Maintenance							294	528				60		200	1,082	700	382	E150 x 2 - Weed Killing of gutters on Back Lane and Willington Road											
Ad Hoc Beneficial Items (S137)															0	0	0												
Inflation %	2%	0	0	0	0	0	0	0	0	0	0	13	12	21	46	238	-192	E60 - Playground Inspection											
Contingency % of above	1%	0	0	0	0	0	0	0	0	0	0	6	6	11	23	119	-96	E200 - Replacement Parts											
TOTAL CASH OUT			1,068	1,772	413	767	581	1,290	413	370	511	665	593	1,103	9,544	12,268	-2,724	E440 - Painting of Swings											
RECEIPTS																													
Preccept	8825	5%	9,220												9,220	9,220	0												
Bank Interest - Lloyds			8	7	6	6	6	5	5	5	5	5	9	9	74	128	-54												
Bank Interest - Skiptons			25	24	24	22	23	21	20	21	20	20	20	20	262	270	-8												
VAT recovery			204												204	150	54												
Churchyard Grant (Supplied by CWaC)														652	652	1,600	-948												
CWAC contribution															0	0	0												
Use of Reserves Monies for Projects															0	900	-900												
Other															0	0	0												
TOTAL CASH IN			9,457	31	30	28	29	26	25	26	25	25	29	681	10,412	12,268	-1,856												
Transaction Cash flow			8,389	-1,741	-383	-739	-552	-1,263	-388	-344	-486	-640	-564	-422	867	0	0												
Cash in Bank	####		31,812	30,071	29,689	28,950	28,398	27,135	26,747	26,403	25,917	25,277	24,712	24,290				867											

DUDDON AND BURTON PARISH COUNCIL

Bank Reconciliation to Cashbook 2025-26

Presented at Council Meeting 26th January 2026

Prepared by Trudy Ryall-Harvey

Balance shown on Cashbook	£25,376.36
Lloyds Bank Accounts as at 18-01-2026	
Current Account	£5,188.29
Deposit Account	£9,621.83
Skiptons Account	£10,566.24
TOTAL	£25,376.36
Less: Unpresented Payments	£316.82
TOTAL	£25,059.54
Reconciliation	YES

COMMUNITY ACCOUNT [REDACTED]
DUDDON AND BURTON PARISH COUNCIL

£ 5,188.29 Current balance

COMMERCIAL INSTANT ACCESS ACCOUNT [REDACTED]

£ 9,621.83 Balance

Community Saver Iss 11 Monthly

[REDACTED]		
Current Balance ?	Available Balance:	£10,566.24
£10,566.24	Current interest rate (gross)%	2.33%
	^	
	Maturity Date:	N/A

Income received since the last meeting for noting:				Gross Amount	Comment
27/11/2025	Int Compound			£20.83	Bank Interest
09/12/2025	Interest (Gross)			£4.58	Bank Interest
09/01/2026	Interest (Gross)			£4.90	Skiptons Interest
27/12/2025	Int Compound			£20.19	Skiptons Interest
	Payable to	Net Amount	VAT	Gross Amount	Comment
08/12/2025	Mrs T Ryall-Harvey	£287.12	£0.00	£287.12	Clerk's Salary Tax Month 9
20/12/2025	Bank Charges	£8.50	£0.00	£8.50	Bank Charges
29/12/2025	HMRC PAYE	£215.60		£215.60	PAYE Q3
Payments not yet made for approval					
	Payable to	Net Amount	VAT	Gross Amount	Comment
	Mrs T Ryall-Harvey	287.32	£0.00	£287.32	Clerk's Salary Tax Month 10
	Mrs T Ryall-Harvey	£177.70	£7.96	£185.66	Clerk's Expenses

Budget Element	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Budget 2026-27	Predicted YE Actual 25-26	Budget 2025-26	Actual 2024 25	Variance	Commentary
EXPENDITURE																		
People																		
Staff Costs	358	358	358	358	358	358	358	421	365	365	365	365	4,390	4,230	4,514	4,132	691	Costs include VAT
Professional service																		
Insurance													650	500	1,100	900		
Internal Audit		57											57	57	60	57		3 year fixed cost deal until May 2025
External Audit													0	0	0	0	7	
Payroll		82					112	30					224	212	210	186	55	No external Audit required for 2023-24
General Services																		
Website	186					20							206	86	60	57		£156 for 12 for website £30 for gov.uk domain No election in 2025
Election													0	0	0	0	0	
Bank Service Charge	5	5	5	5	5	5	5	5	5	5	5	5	54	102	84	78		
Village Hall Room Hire												120	120	120	120	90	15	
Admin																		
Membership/Subscriptions		183								60			243	275	283	267	36	£0 - NALC Arundell Fees £175 - CHALC £60 - SLCC
Expenses		75		75	75	75	50	75		75		75	450	421	450	317		£6 - Mid Cheshire Football Society
Training				50						50			200	100	200	183		Clerk expenses
Data Protection fee	50	47											47	47	35	35	7	
Grants																		Move to Direct Direct for 2024 onwards
Churchyard Grant (Supplied by CWaC)	1,000												1,000	652	1,600	0	-648	
Other Grants	500												500	500	500	0	500	
Projects																		
Village Enhancements							30						30	30	295	0	7	£30 for Poppy Weath
Village Maintenance				480			480						960	1,080	1,200	0		£480 x 2 - Wood Killing of gutters on Back Lane and Willington Road
Community Events							500						500	500	500	0	4,449	
Playground Annual Inspection & Maintenance					400				60				460	1,082	700	600	-153	£600 - Playground Inspection
Ad Hoc Beneficial Items (£137)													0	0	0	25	207	
Inflation %	73	28	35	34	27	16	54	19	15	19	13	20	353	353	0	0	-353	
Contingency % of above	76	29	36	35	27	16	55	19	15	20	13	20	363	0	119	0	-363	
TOTAL CASH OUT	2,248	864	1,085	1,036	817	490	1,644	569	460	594	396	605	10,807	9,994	12,268	6,927	-2,868	

RECEIPTS																		
Precept	9,363												9,363	9,220	9,220	8,825	-1,358	
Bank Interest - Lloyds	5	5	5	5	5	5	5	5	5	5	5	5	54	94	128	106	-54	
Bank Interest - Skiptons	20	20	20	20	20	20	20	20	20	20	20	20	240	264	270	343	-240	
VAT recovery												150	150	204	150	0	155	
Churchyard Grant (Supplied by CWaC)	1,000												1,000	652	1,600	651	530	
CWAC contribution													0	0	0	0	0	
Use of Reserves Monies for Projects													0	900	900	0	0	
Other													0	0	0	0	6,930	
TOTAL CASH IN	10,388	25	25	25	25	25	25	25	25	25	25	175	10,807	11,334	12,268	9,925	5,963	
Transaction Cash flow	8,140	-839	-1,060	-1,012	-792	-466	-1,619	-544	-436	-570	-372	-431	0	0	0	0	0	

Cash in Bank	32,117	31,278	30,218	29,206	28,413	27,948	26,329	25,785	25,349	24,779	24,407	23,977					0	
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar						

From: Sharon Angus-Crawshaw <sharonangus-crawshaw@chalc.org.uk>
Sent: 09 January 2026 14:15
To: Sharon Angus-Crawshaw
Cc: Nikki Roberts
Subject: Cheshire Day 30th March

Dear ChALC Member Clerk or Chair

ChALC has been reminded of Cheshire Day 2026 on 30th March [Visit Chester & Cheshire | Cheshire Day 2026: Made in Cheshire](#)

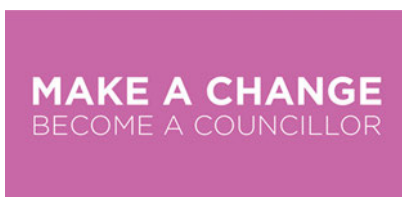
This year the theme is ***Made in Cheshire***, a celebration of the people, places, and products that make our county unique. I am sure that you will agree that this includes our many and varied town and parish councils, and the fantastic work that you carry out for the benefit of your communities.

In 2026 ChALC will be exploring ways in which we can recognise and celebrate success for our local councils. In the meantime, we would be grateful if you would share a story and a photo about something you have been particularly proud of recently, or what you are planning to do this year. ChALC is keen to collate examples to highlight and share via our own channels, and NALC has also picked up on Cheshire Day and would also like to showcase some examples of your work.

Please have a think and send any stories to me by Friday 6th February 2026. Let's show people what you can do!

Kind regards

Sharon Angus-Crawshaw
Communication and Member Development Officer (Part-time)
Please note I do not work on Wednesdays



Cheshire Association of Local Councils, Park View Business Centre, Combermere, Whitchurch, Shropshire, SY13 4AL Tel: 01948 871314 www.chalc.org.uk

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From: Sharon Angus-Crawshaw <sharonangus-crawshaw@chalc.org.uk>
Sent: 09 January 2026 13:34
To: Sharon Angus-Crawshaw
Cc: Nikki Roberts
Subject: ChALC: Planning for the Future - Online Survey
Attachments: Thinking Ahead Survey Questions Jan 26.docx

Dear Clerk or Chair

ChALC is surveying the local councils across the Cheshire West and Chester area to find out if you have any plans for the future, how devolution will affect you, impacts on income and where social value could fit in, and what support may be needed.

Large or small - whether your council has made plans, are making plans or haven't thought about them - your response matters and will help to provide a useful baseline. ChALC will use the results to inform and work with Cheshire West and Chester Council. We want to ensure that your council can take full advantage of any opportunities devolution will present, and to help you to improve outcomes for your local communities.

The survey contains 27 questions in total and should take approximately 11 minutes to complete. To help you form your answers a hard copy of the questions is attached.

The survey link is here <https://www.surveymonkey.com/r/6N5QXF2>

Please can you complete the survey by Friday 30th January 2026.

Sharon Angus-Crawshaw
Communication and Member Development Officer (Part-time)
Please note I do not work on Wednesdays



Cheshire Association of Local Councils, Park View Business Centre, Combermere, Whitchurch, Shropshire, SY13 4AL Tel: 01948 871314 www.chalc.org.uk

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Planning Inspectorate Arolygiaeth Gynllunio

Environmental Services
Infrastructure Decisions and
Applications Service
Planning Inspectorate
c/o QUADIENT
69 Buckingham Avenue
Slough
SL1 4PN

Customer Services: 0303 444 5000
e-mail: PeakClusterCCS@planninginspectorate.gov.uk

Your Ref:

Our Ref: EN0710001

Date: 13 January 2026

Dear Sir/Madam

Planning Act 2008 (as amended) and The Infrastructure Planning (Environmental Impact Assessment) Regulations 2017 (The EIA Regulations) – Regulations 10 and 11

Application by Peak Cluster Limited (the applicant) for an Order granting Development Consent for the Peak Cluster CCS Pipeline (the proposed development)

Scoping consultation and notification of the applicant's contact details and duty to make available information to the applicant if requested

The proposed development is a Nationally Significant Infrastructure Project (NSIP), as defined in the Planning Act 2008 (as amended). A summary of the NSIP planning process can be found at the following link:

[‘Nationally Significant Infrastructure Projects: The stages of the NSIP process and how you can have your say’](#).

The proposed development is currently in the pre-application stage.

Environmental Statement (ES) and the scoping process

To meet the requirements of The EIA Regulations, applicants are required to submit an ES with an application for an order granting development consent for any NSIP likely to have a significant effect on the environment. An ES will set out the potential impacts and likely significant effects of the proposed development on the environment. Schedule 4 of The EIA Regulations sets out the general information for inclusion within an ES.

The applicant has asked the Planning Inspectorate on behalf of the Secretary of State for its written opinion (a Scoping Opinion) as to the scope, and level of detail, of the information to be provided in the ES relating to the proposed development. The applicant has set out its proposed

scope of the ES in its Scoping Report which is published on the 'Find a National Infrastructure Project' website:

[Documents | Peak Cluster CCS Pipeline](#)

Before adopting a Scoping Opinion, the Planning Inspectorate must consult the relevant 'consultation bodies' defined in The Infrastructure Planning (Applications: Prescribed Forms and Procedure) Regulations 2009 (as amended).

The Planning Inspectorate has identified you as a consultation body which must be consulted before adopting its Scoping Opinion. The Planning Inspectorate would be grateful if you would:

- inform the Planning Inspectorate of the information you consider should be provided in the ES, or
- confirm that you do not have any comments

If you consider that you are not a consultation body as defined in The EIA Regulations please let us know.

The deadline for consultation responses is **10 February 2026**. The deadline is a statutory requirement and cannot be extended. Any consultation response received after this date will not be included within the Scoping Opinion but will be forwarded to the applicant for information and published on our website as a late response.

The Planning Inspectorate on behalf of the SoS is entitled to assume under regulation 10(11) of The EIA Regulations that you do not have any comments to make on the information to be provided in the ES, if you have not responded to this letter by the deadline above.

To support the smooth facilitation of our service, we strongly advise that any responses are issued via the email identified below rather than by post. Responses to the Planning Inspectorate should be sent by email to PeakClusterCCS@planninginspectorate.gov.uk

Please note that your response will be appended to the Scoping Opinion and published on our website consistent with our openness policy.

Please also note that this consultation relates solely to the ES scoping process. Further opportunities for you to engage with and provide views on the project more generally, will arise through the applicant's own consultation. Applicants have a duty to undertake statutory consultation and are required to have regard to all responses to their statutory consultation.

Scoping Opinion

The Planning Inspectorate (on behalf of the Secretary of State) must adopt a Scoping Opinion within 42 days of receiving a scoping request. The Scoping Opinion will be published on the relevant project page of the 'Find a National Infrastructure Project' website at the end of the statutory period, or before if applicable.

The applicant must have regard to comments made within the Scoping Opinion and the ES submitted with the future application must be based on the most recently adopted Scoping Opinion.

Applicant's name and address

As the Planning Inspectorate has been notified by the applicant that it intends to prepare an ES, we are also informing you of the applicant's name and address:

Dr Jim Doyle
38f Swan House
Bonds Mill, Bristol Road
Stonehouse
Gloucestershire
United Kingdom
GL10 3RF
jim.doyle@progressive-energy.com

Regulation 11(3) duty

You should also be aware of your duty under regulation 11(3) of The EIA Regulations, if so requested by the applicant, to make available information in your possession which is considered relevant to the preparation of the ES.

Spatial data

The applicant has provided the Planning Inspectorate with spatial data for the purpose of facilitating the identification of consultation bodies to inform a Scoping Opinion (as set out in our Advice Page 'Nationally Significant Infrastructure Projects - Advice Note Seven: Environmental Impact Assessment: process, preliminary environmental information and environmental statements', available on the gov.uk website). Requests by consultation bodies to obtain and/or use the spatial data to inform its consultation response should be made directly to the applicant using the contact details above.

If you have any queries, please do not hesitate to contact us.

Yours faithfully

Karen Wilkinson

Karen Wilkinson
Senior Environmental Advisor
on behalf of the Secretary of State

This communication does not constitute legal advice.
Please view our [Privacy Notice](#) before sending information to the Planning Inspectorate.



SECURING A SUSTAINABLE FUTURE

PHASE 1 CONSULTATION NEWSLETTER

December 2025/January 2026

WHY PEAK CLUSTER?

Cement and lime are the foundations of our day-to-day lives.

Cement is the backbone of concrete - the world's most widely used human-made material.

Lime is essential to everything from growing food to cleaning our air and water.

Ensuring the UK can continue to produce these essential materials in a low-carbon future is vital for our resilience and economy as a country.

40% of the UK's cement and lime is produced in Derbyshire and Staffordshire. However, significant amounts of carbon dioxide (CO₂) are released into the atmosphere as the products are made which impacts the environment for us all.

Peak Cluster is the world's largest cement decarbonisation project. It will help to secure a 'British-made' supply of sustainable cement and lime - critical for building homes, infrastructure, and ensuring safe drinking water and food production.

Cement production drives 7.5% of global CO₂ emissions. Peak Cluster will stop over 3 million tonnes from entering the atmosphere annually.

Our phase 1 consultation is now live and will run from 12th January to 27th February. Find out more about how to get involved on page 5.



Brevik CCS plant, Heidelberg Materials

WHAT IS PEAK CLUSTER?

Peak Cluster is a collaboration of industry leaders, transforming Britain's cement and lime production.

As cement and lime is produced, carbon dioxide (CO₂), a greenhouse gas, is released.

It will then be transported through a purpose built underground pipeline to the coast to be permanently stored in Morecambe Net Zero (MNZ), deep under the East Irish seabed.

The infrastructure we develop will capture, transport and store CO₂. The CO₂ will be captured in purpose-built facilities at the cement and lime plants.

MNZ | Peak Cluster will:

Help to protect around
2,000 jobs
in industry

Produce low carbon
British-made
cement & lime

Creating an additional
1,500 roles
during construction

Secure
£5 billion
in investment



WORKING TOGETHER

"We have now launched our phase 1 consultation and the Peak Cluster team will be running a series of events across the region from the Peak District to the coast. These will be both in-person and online and will give you the opportunity to meet the team, chat through ideas and answer any questions you may have.

"You can find out more about how you can share your views later in this newsletter, in the media, through social media, and on our website at www.peakcluster.co.uk"



John Egan
Peak Cluster's CEO

"We know that the best outcomes for everyone come from working together - with industry, local authorities, communities, public and private organisations, and ourselves.

"Local people know their area best. We've spoken to many groups and organisations over the last few years and will continue to do so as we develop our plans.



"Peak Cluster, in the East Midlands, is doing globally significant work in the net zero transition"

- Claire Ward, Mayor of the East Midlands

SPOTLIGHT: BUXTON LIME



Did you know?
From toothpaste to steel, sugar and phone screens, lime is in products you use every day!

Buxton Lime's Tunstead plant, sitting on the outskirts of Buxton, has been the UK's leading producer of lime for over 100 years.

Lime is an essential but often unseen material, underpinning much of what we rely on every single day.

From growing crops and grazing animals to cleaning our air and water. From electricity generation to the production of essential materials like steel, glass, plastics and paper, lime plays a vital role in everything we do.

'HOME-MADE' CEMENT

Cement is the main ingredient in concrete, the world's second most widely used material after water. It is, quite literally, the foundation of our day-to-day lives.

However, the British cement industry is under threat.

Cement production in the UK is at its lowest level since the 1950s. Relying on imported cement leaves us vulnerable to overseas price hikes and supply levels.

The amount of cement we import has trebled in the last 20 years, meaning that currently, nearly a third of the material used in Britain is shipped from overseas.

Peak Cluster will help to provide a long-term, viable supply of cement made in Britain. This will increase our self-sufficiency and enable us to build the homes, healthcare, energy production and transport infrastructure we rely on every day.

Competing on the world stage

The global economy is making the transition to a low-carbon future, and this includes the construction industry, which is increasingly moving towards sustainable building methods and materials.

However, the chemical process of creating cement and lime causes unavoidable carbon dioxide emissions. This means that electrifying more of the process or using alternative fuels to operate processing plants will not fully decarbonise the industry. To reduce this impact, businesses around the world are beginning to implement carbon capture technology – a proven, safe way to capture carbon dioxide at the source and transfer it to permanent stores underground or under the sea.

For the British cement and lime industry to reach net zero and compete on the world stage, it is crucial that businesses embrace this technology.

Peak Cluster brings together cement and lime leaders who collectively recognise the importance and urgency of building a sustainable industry.

For the first time, these organisations are collaborating to deliver the world's largest cement decarbonisation project and establish Britain as a global leader.



SHARE YOUR VIEWS ON OUR INITIAL CONSULTATION

In the following pages, you can find out more about phase 1 of our consultation and how you can get involved.

Your views will help shape the proposals, so we'd really value your thoughts on our plans.

Why are we holding a consultation?

The Peak Cluster pipeline is classified as a Nationally Significant Infrastructure Project (NSIP), which will require permission from the Secretary of State for Energy Security and Net Zero to be built and to operate. We're seeking this permission through a planning application called a Development Consent Order (DCO).

A key requirement of this process is for us to undertake formal consultation to seek the views of national and local stakeholders and communities. These will help us to refine our proposed plans before we submit our application.



To find out more about the project, and the benefits it brings, please scan this QR code.



WORKING WITH COMMUNITIES

We understand how important the cement and lime industry is, both to the region and the country. We also know how much the local environment means to the communities living in and around it.

Your input into our proposals is important and will help us to anticipate, understand and address potential local impacts as we develop the project. We are keen to work closely with those living and working around the proposed pipeline route and infrastructure sites, in addition to interested organisations, to develop an approach that minimises potential disruption from construction and operations, and ensures we build and run Peak Cluster safely and efficiently.

We'd like to provide as many people as possible with the opportunity to find out about, discuss and voice your thoughts on the plans for the project so we're providing a range of ways for you to get involved.

Online: We've created a consultation hub on the Peak Cluster website where you can:

- Read our detailed project guide
- Look at and comment on an interactive map to find out specific information about the project in the areas you are interested in
- Fill out a feedback form
- Sign up to our project newsletter
- View lots of other materials to help you find out more.



In person: We want to make it as easy as possible for you to access our materials and talk to our team. Alongside our online consultation hub, we've planned a variety of ways for you to do this in-person:



Community drop-ins: We'd love to talk to you about our plans and to hear your thoughts and ideas. The project team are hosting a series of drop in events in Derbyshire, Staffordshire, Cheshire and the Wirral over the coming weeks.



Pop-up stalls: Our team will be popping up at markets and in towns throughout the consultation. Please say hi if you see us!



Information points: You can view hardcopies of our consultation documents at information points in community venues within the project area.

You can access all consultation materials and find out more about our planned events and activities on our consultation hub by scanning this QR code. You can also call our freephone number 0800 0129 167 for more information or to request copies of the consultation documents.



Webinars: If you'd prefer to hear more from the comfort of your home, you can register for one of our webinars using the QR code above.

Wirral focus | 27th Jan, 1pm

Cheshire focus | 31st Jan, 7pm

Derbyshire and Staffordshire focus | 4th Feb, 7pm

All area focus | 11th Feb, 7pm

ABOUT THIS CONSULTATION

We are currently in phase 1 of the consultation. At this stage, we have identified an initial area within which the pipeline is likely to be built. This is known as the 'project boundary' and is 300 metres wide. Not all of the land within this area will be needed, and the exact route of the pipeline has not yet been decided.

We're keen to hear your feedback, local knowledge and views to help us understand where the pipeline and supporting infrastructure should be located.

This phase of the consultation will run for six weeks, beginning on **Monday 12th January** and closing at **11:59pm on Friday 27th February 2025**. In order for your feedback to be formally considered as we develop our proposals, you must submit it to us before the closing date.

What we'll do with your feedback

We'll engage closely with those who are interested or may be affected by the project, listening carefully to their thoughts, views and suggestions.

All of the comments and suggestions that we receive during the consultation period will be reviewed. We will then summarise the responses in a Consultation Report with details on how the feedback has influenced and shaped the proposed project. We will use this feedback to further develop our plans for Peak Cluster. Later in 2026, we'll run the second phase of the consultation during which we'll share a more detailed design for the project with more information on our proposed pipeline route, key infrastructure and the carbon capture facilities at each of the cement and lime operator sites.



SPOTLIGHT: BREEDON HOPE



Sid Bennett, Mechanical Technician,
at Breedon's Hope cement plant

"I joined Breedon in 2022 as part of my maintenance and operations engineering apprenticeship while studying at MakeUK. Since then, I've had the chance to learn on the job and get hands-on experience with how the plant runs.

I've learned from lots of experienced people, many of whom have been doing their jobs for years. Thanks to them, I'm picking up the skills I need to become a fully qualified mechanical engineer. I'm proud of what I've achieved so far, but I'm not stopping there - I'm now training and studying to develop my skills even further and developing my career."

GET IN TOUCH

If you'd like to talk to a team member about the project, or for us to send you copies of our consultation materials, you can get in touch in the following ways:



Website: www.peakcluster.co.uk



Phone: 0800 0129 167 (freephone)



Email: consultation@peakcluster.co.uk



Write: FREEPOST PEAK CLUSTER

Follow us on social media:



Facebook: @peakcluster



Instagram: @peakcluster



LinkedIn: @Peak Cluster



PEAK CLUSTER

